ADAMAWA STATE INFORMATION TECHNOLOGY DEVELOPMENT AGENCY LAW, 2024

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SCHEDULES

ADAMAWA STATE HOUSE OF ASSEMBLY

A BILL FOR

A LAW TO ESTABLISH THE ADAMAWA STATE INFORMATION TECHNOLOGY DEVELOPMENT AGENCY AND TO PROVIDE FOR MATTERS INCIDENTAL THERETO.

Date of Commencement

BE IT ENACTED by the House of Assembly of Adamawa State of Nigeria and by authority of same as follows:

PART I: PRELIMINARIES

Short Title and Commencement

1. This Law may be cited as the Adamawa State Information Technology Development Agency Law, 2024 and shall come into operation on the day of

Interpretation

- 2. In this Law unless the context otherwise requires:
- "Agency" means the Adamawa State Information Technology Development Agency established under Section 3 of this Law;

"Board" means the Governing Board of the Agency established under this Law;

"Computer" means any electronic device or computational machinery using programmed instructions which has one or more of the capabilities of storage, retrieval, memory, logic, arithmetic or communication and includes all input, output, processing, storage, software, or communication facilities which are connected or related to such a device in a system or network or control functions by the manipulation of signals, including electronic, magnetic, optical, and shall include any input, output, data storage, processing or communication facilities directly related to or operating in conjunction with any such device or system or computer network;

"Computer Network" means the interconnection of one or more computers;

"Computer System" means a device or collection of devices, including output support devices and excluding calculators which are not programmable and capable of being used in conjunction with external files, which contain computer programmes, electronic instructions, input data and output data, that performs logic arithmetic, data storage and retrieval, communication control and other functions;

"Data" means a representation of information, knowledge, facts, concepts or instruction which are being prepared or have been prepared in a formalized manner, and is intended to be processed, is being processed or has been processed in a computer system or computer network and may be in any form (including computer printout, magnetic or optical storage media, punched cards, punched tapes) or stored internally in the memory of the computers;

"Digital Economy" means the economic activities that emerge from connecting individuals, businesses, devices, data and operations through digital technology;

"Director - General" means the Director - General of the Agency appointed under Section 10 of this Law;

"Electronic Form/ Electronic Record" with reference to information means any information generated, sent, received or stored in media, magnetic, optical, computer memory, micro film or computer generated micro fiche;

"Government" means the Adamawa State Government of Nigeria;

"Governor" means the Governor of Adamawa State of Nigeria;

"Information Technology" includes all forms of technology used to create, store, exchange and use information in its various forms (business data, voice, conversation, still images, motion pictures, multi-media presentation and other forms including those not yet conceived);

"Secretary to the State Government" means the Secretary to Adamawa State Government;

"Software" means a set of instructions, data or programs used to operate computers and execute specific task; and "State" means Adamawa State of Nigeria.

PART II: ESTABLISHMENT OF THE AGENCY

Establishment of the Agency

- 3. (1) There is established a body to be known as the Adamawa State Information Technology Development Agency (hereinafter in this Law referred to as "the Agency").
- (2) The Agency shall be a corporate body with perpetual succession and a common seal and may sue and be sued in its corporate name.

PART III: COMPOSITION OF THE GOVERNING BOARD, POWERS AND FUNCTIONS OF THE AGENCY

Establishment and Membership of the Governing Board

- 4. (1) There is established for the Agency, a Governing Board (in this Law, referred to as "the Board") which shall have the overall control of the Agency.
- (2) The Board shall consist of:
 - (a) a Chairman:
 - (b) a representative each, of:
 - (i) Office of the Secretary to the State Government;
 - (ii) Ministry of Education;
 - (iii) Ministry of Information; and Strategy;
 - (c) two persons to represent the affiliate bodies of the Computer Professionals Registration Council of Nigeria:
 - (d) two persons with cognate experience in Information Technology to represent the Computer Science Department of Adamawa State University Mubi, Adamawa State Polytechnic Yola and other State owned Tertiary Institutions;
 - three persons who are experts in the area of Information Technology to be appointed by the Governor from each Senatorial Zone of the State;

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 - three persons who are experts in the area of Information Technology to be appointed by the Governor from each Senatorial Zone of the State;

- (f) the Director-General of the Agency who shall be the Secretary of the Board.
- (3) The Chairman and Members of the Board, other than the Ex-Officio Members shall be appointed by the Governor.
- (4) The Supplementary Provisions set out in the First Schedule to this Law shall have effect with respect to the proceedings of the Board and the other matters mentioned therein.

Tenure of Office

- 5. The Chairman and other Members of the Board, other than Ex-Officio Members shall hold Office:-
 - (a) for a term of four years in the first instance and may be re-appointed for a further term of 4 years and no more; and
 - (b) on such terms and conditions as may be specified in the letter of appointment.

Cessation of Membership

- 6. (1) Notwithstanding the provisions of Section 5 of this Law, a member of the Board shall cease to hold Office if:-
 - (a) he resigns his appointment as a Member of the Board by notice, under his hand, addressed to the Governor;
 - (b) he becomes of unsound mind:
 - (c) he becomes bankrupt or makes a compromise with his creditors;
 - (d) he is convicted of a felony or any offence involving dishonesty or corruption;
 - (e) he becomes incapable of carrying out the functions of his Office either arising from an infirmity of the mind or the body; or
 - (f) the Governor is satisfied that it is not in the interest of the Agency or the public for the person to continue in Office and notifies the member in writing to that effect.
- (2) When a vacancy occurs in the membership of the Board, it shall be filled by the appointment of a successor to hold Office for the remainder of the term of Office of his predecessor provided that the successor shall represent the same interest as his predecessor.

Emoluments, Allowances, Benefits of Members 7. The Chairman and Members of the Board shall be paid such emoluments, allowances, and benefits as the State Government may from time to time, direct.

Functions of the Agency

- 8. The Agency shall:
 - (a) create a framework for the planning, research, development, standardization, application, coordination, monitoring, evaluation and regulation of Information Technology practices, activities and systems in Adamawa State and all matters related thereto and for that purpose and which without detracting from the generality of the foregoing shall include building a digital economy and providing universal access for Information Technology and systems penetration including rural, urban and under-served areas;
 - (b) provide guidelines to facilitate the establishment and maintenance of appropriate infrastructure for Information Technology and system application and development in Adamawa State for public and private sectors, urban-rural development, the economy and the government;
 - (c) develop guidelines for electronic governance and monitor the use of electronic data interchange and other forms of electronic communication transactions as an alternative to paper-based methods in government, commerce, education, the private and public sectors, labour and other fields, where the use of electronic communication may improve the exchange of data and information;
 - (d) develop guidelines for the networking of public and private establishments;
 - (e) develop guidelines for the standardization and certification of Information Technology

- Escrow Source Code and Object Code Domiciliation, Application and Delivery Systems in the State;
- render advisory services in all Information Technology matters to the public and private sectors;
- (g) create incentives to promote the use of Information Technology in all spheres of life in the State including setting up of Information Technology parks;
- (h) create incentives to promote the use of Information Technology in all spheres of life in the State including the development of guidelines for setting up of Information Technology system and knowledge parks;
- introduce appropriate regulatory policies and incentives to encourage private sector investment in the Information Technology industry;
- collaborate with any Local or State
 Government, company, Firm or Person in any activity which in the opinion of the Agency is intended to facilitate the attainment of the objectives of this Law;
- (k) determine critical areas in Information Technology requiring research intervention and facilitate Research and Development in those areas;
- advise Government on ways of promoting the development of Information Technology in the State including introducing appropriate Information Technology legislation to enhance national security and the vibrancy of the industry;
- (m) accelerate Digital transformation, internet and intranet penetration in the State and promote sound Internet Governance by giving effect to the Second Schedule of this Law;
- (n) perform such other duties, which in the opinion of the Agency are necessary or

- expedient to ensure the efficient performance of the functions of the Agency under this Law;
- to monitor and asses the State's Cyber security posture, develop and enforce cyber security standards guidelines, and best practices, establish and maintain a cyber incident response team, conduct regular cyber security audits and risk assessment;
- (p) provide technical support and training to government Agencies, businesses and individuals;
- (q) acquire, deploy, and manage cyber security tools and technologies;
- (r) collaborate with other States, Federal Agencies and International Organizations on cyber security initiatives;
- recommend Legislative and regulatory measures to enhance cyber security and combat Cyber Crime;
- to monitor and enforce compliance with Privacy and Data Protection Laws;
- receive and investigate complaints regarding violations of Privacy Right and Data breaches;
- v) impose sanctions and penalties on entities found in breach of Data Protection;
- (w) provide guidance and assistance to organizations in implementing Data protection measures; and
- (x) collaborate with other State Agencies, Federal Authorities and International bodies on Data protection initiatives.

Powers of the Board

9. The Board shall have Power to:

- (a) formulate policies for the management of the affairs of the Agency;
- (b) manage the State Information Technology
 Development Fund established under Section
 14 of this Law; and

- (c) appoint, promote, terminate, dismiss and exercise disciplinary control over the Principal Officers and Senior Staff of the Agency:
- (d) structure the Agency into such number of Departments as it deems fit for the effective discharge of the functions of the Agency; and
- exercise such powers as are necessary or expedient for giving effect to the provisions of this Law.

PART IV: STAFF AND STRUCTURE OF THE AGENCY

Director-General and other Staff of the Agency

- 10. (1) There shall be for the Agency a Director-General who shall:-
 - (a) be appointed by the Governor;
 - (b) be an Information Technology (IT) Practitioner with a minimum of Five (5) years cognate experience.
 - (c) be the Chief Executive and Accounting Officer of the Agency;
 - (d) be responsible for the execution of the policies and the day to day administration of the affairs of the Agency;
 - (e) perform such other duties as the Board may, from time to time, assign to him.
- (2) The Director-General shall hold the Office for a term of 4 years in the first instance and may be re-appointed for a further term of 4 years and no more and on such terms and conditions as may be specified in his letter of appointment.
- (3) The Agency may, subject to the approval of the Board, appoint such other Staff as it may deem necessary and expedient, from time to time, for the proper and efficient performance of the functions of the Agency.
- (4) The terms and conditions of service including remunerations, allowances, benefits and pensions of the staff and employees of the Agency shall be determined by the Board in such a manner as to attract and retain quality and high caliber manpower.

(5) The Board shall consider, determine and review from time to time the remuneration and allowances payable to the Agency's Staff.

Pensions,
Gratuities
and Retirement
Benefits.

- 11. (1) Service in the Agency shall be approved service for the purpose of the Pensions Law and accordingly, Officers and Employees of the Agency shall be entitled to pensions, gratuities and other retirement benefits as are prescribed under the Pensions Law.
- (2) Without prejudice to the provisions of Sub-section (1) of this Section, nothing in this Law shall prevent the appointment of a person to any Office on terms and conditions which preclude the grant of a pension, gratuity or other retirement benefits in respect of that Office.
- (3) For the purpose of the application of the provisions of the Pension Law and power exercisable by a Secretary to the State Government, other than the power to make regulations, under Section 27 thereof, is hereby vested and shall be exercisable by the Board and not by any other person or authority.

Staff Regulations

- 12. (1) Subject to the provisions of this Law, the Agency may make Staff Regulations relating generally to the conditions of service of the Staff and without prejudice to the generality of the foregoing, such Regulations may provide for:-
 - (a) appointment, promotion, termination, dismissal and disciplinary control of Staff or Employees of the Agency; and
 - (b) appeals by staff or employees against dismissal or other disciplinary measures and until such regulations are made any instrument relating to conditions of service in the Public Service of the State of Nigeria shall be applicable, with such modifications as may be necessary, to the Employees of the Agency.
- (2) The Staff regulations made under Sub-Section (1) of this Section shall not have effect until approved by the Board, and when so approved, the Agency shall cause a notice of

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the Staff regulations to be issued to all affected staff in such manner as it may, from time to time determined.

Removal from Office of the Director- General 13. Notwithstanding the provisions of Section 9 (c) and 11 of this Law, the Director-General of the Agency may be removed by the Governor.

PART V: ESTABLISHMENT OF THE ADAMAWA STATE INFORMATION TECHNOLOGY DEVELOPMENT FUND

Establishment of the Adamawa State Information Technology Development Fund

- 14. (1) There shall be established a fund, which shall be known as the Adamawa State Information Technology Development Fund (in this Law referred to as "the Fund").
- (2) There shall be paid and credited into the Fund established under Sub-Section (1) of this Section:
 - (a) a levy of 1 percent of the income before tax of Companies and Enterprises enumerated in the Second Schedule to this Law with an annual turnover of N5,000,000 and above and such paid by the companies will be tax deductible;
 - (b) grants-in-aid and assistance from Bilateral and Multi-lateral Agencies;
 - (c) all other sums accruing to the Fund by way of gifts, endowments, bequest or other voluntary contributions by persons and organization: Provided that the terms and conditions attached to such gifts, endowments, bequest or other contributions will not jeopardize the functions of the Agency;
 - (d) such monies as may be appropriated for the Fund by the State House of Assembly; and
 - (e) all other monies or assets that may, from time to time accrue to the Fund.

Exemption from Tax

15. All monies accruing to the Fund and accounts of the Agency from the sources specified in Section 14 and 20 of this Law shall be exempted from income tax and all

contributions to the Fund and the accounts of the Agency shall be tax deductible.

Investments Trustees Act (Cap. 449 LFN, 1990)

16. The Board may, in accordance with the Investments Trustees Act (Cap. 449 LFN, 1990), invest any surplus funds in profit yielding ventures and the net incomes so generated shall be paid into the Treasury.

Accounts and Reports of the Fund

- 17. (1) The Director-General of the Agency shall keep proper records of the accounts, sources and use of the monies and assets of the Fund and shall render accounts to the Board, from time to time.
- (2) The accounts of the Fund shall be audited not later than 3 months after the end of the year to which it relates by auditors appointed by the Board from the list and in accordance with the guidelines supplied by the Auditor-General of the State.

Adamawa State Internal Revenue Service to Collect Levy and Pay into the Fund

- 18. (1) The Adamawa State Internal Revenue Service shall, while assessing any Company for either the Company income tax or other form of tax for an accounting period of the Company, also assess such Company for the levy or tax due under this Law.
- (2) The levy so imposed under Section 14 of this Law shall be due and payable within 60 days after the State Internal Revenue Service has served notice of the assessment on a Company in such form as it will from time to time determine.
- (3) Where a levy due under Section 14 of this Law is not paid within the time specified in Sub-Section (2) of this Section, the State Internal Revenue Service shall serve on the Company a demand notice for the unpaid tax plus a sum which is equal to 2 percent of the levy.
- (4) Any Company, Agency or Organization that fails within two months after demand notice, to pay the levy so specified by this Law commits an offence and shall on conviction be liable to a fine of not less than N1,000,000.00 and the Chief Executive Officer of the Company, Agency or Organization shall be liable to be prosecuted and punished

for the offence in like manner as if he had himself committed the offence, unless he proves that the act or omission which constitute the offence took place without his knowledge, consent or connivance.

(5) The institution of proceedings or imposition of a penalty under this Law shall not relieve a Company or Organization from liability to pay the State Internal Revenue Service such levy or levies that may become due under this Law.

Offences

- 19. (1) Except as otherwise provided in this Law, any person or corporate body which contravenes or fails to comply with the provisions of this Law commits an offence. (2) Where a corporate body fails to make payment within two months after the demand notice for unpaid levy plus a sum which is equal to 2 percent of this levy has been served on the corporate body, the corporate body commits an offence under this law.
- (3) Where an offence under the Law is committed by a corporate body or firm or other association of individuals:-
 - every Chief Executive Officer of the corporate body or any Officer acting in that capacity or in his behalf; and
 - (b) every person purporting to act in any capacity mentioned in Paragraph (a) of this Sub-Section (3) commits an offence, unless he proves that the act or omission constituting the offence took place without his knowledge, consent or connivance.
- (4) Where a person or corporate body fails to comply with the guidelines and standards prescribed by the Agency in the discharge of its duties under this Law, such person or corporate body commit an offence.
- (5) The Agency shall collaborate with relevant Government Organizations to enforce guidelines and standards formulated by the Agency in the discharge of its duties under the Law.

Offences relating to Corporate Body

- 20. (1) Except as otherwise provided in this Law, any corporate body or person who commits any offence under this Law where no specific penalty is provided, is liable on conviction:-
 - (a) for a first offence, to a fine of N200,000.00 or imprisonment for a term of 1 year or to both such fine and imprisonment; and
 - (b) for a second offence and subsequent offences, to a fine of N500, 000. 00 or to imprisonment for a term of 3 years or to both such fine and imprisonment.
- (2) The institution of proceedings or imposition of a penalty under this Law shall not relieve a corporate body from liability to pay to the Board of Internal Revenue Service such levy or tax which or may become due under this Law.

PART VI: INFORMATION TECHNOLOGY HUBS AND PARKS

Information
Technology Parks

- 21. (1) Subject to this Law, the Governor shall by Order, designate and facilitate the establishment of Information Technology Digital Hubs, Innovation Centers and Parks (in this Law referred to as "the Parks, Digital Hubs and Innovation Centers") all over the State.
- (2) Upon application made on behalf of the Agency, through the Board charged with the responsibility for matters relating to Commerce, the Governor may by Order designate the Parks of Hubs as Free Zones and may specify in the Order such incentives and/or tax holidays that enterprises engaged in the Parks and Hubs may enjoy.

PART VII: FINANCIAL PROVISIONS

Account of the Agency

- 22. The Agency shall establish and maintain an account into which shall be paid and credited:-
 - (a) all Subventions and budgetary allocations from the State Government;

- gifts, loans, grants-in-aids from National, State, Bilateral and Multi-lateral Organizations and Agencies;
- (c) rents, fees and other internally generated revenue from services provided by the Agency; and
- (d) all other sums accruing to the Agency from time to time.

Expenditure of the Board

- 23. (1) The Agency may, from time to time apply the proceeds of the Funds established under Section 14 of this Law:-
 - (a) to the cost of administration of the Agency;
 - (b) to the payment of the emoluments, allowances and benefits of Members of the Board and for reimbursing Members of the Board or any Committee set up by the Board and for such expenses as may be expressly authorized by the Board;
 - (c) to the payment of the salaries, fees or other remuneration or allowances, gratuities and pensions, and other benefits payable to the Staff and other Employees of the Agency, so however that no payment of any kind under this Paragraph (except such as may be expressly authorized by the Board) shall be made to any person who is in receipt of emoluments from the State Government;
 - (d) for the development and maintenance of any property vested in or owned by the Agency;
 - (e) for maintaining general financial reserves subject to general or special directive that may be given on behalf of the Governor in accordance with the provisions of this Law; and
 - (f) to any other expenditure in connection with all or any of its functions under this Law.
- (2) Proceeds from the Fund established under Section 14 (b) shall be applied for the purpose which such gifts, loans or grants-in-aid were made.

(3) Proceeds from the Fund established under Section 14(c) shall be remitted to the Treasury of the State Government.

Annual Estimates and Accounts

- 24. (1) The Agency shall, not later than 30th September in each year, submit to the Secretary to the State Government an estimate of its expenditure and income (including payments to the Agency's Fund) for the next succeeding year.
- (2) The Agency shall keep proper accounts in respect of each year and proper records in relation to those accounts and shall cause its account to be audited within six months after the end of each year by auditors appointed from the list and in accordance with the guidelines supplied by the Auditor-General of the State.

Annual Reports

25. The Agency shall prepare and submit to the Secretary to the State Government not later than 30th of June in each year a report in such form as prescribed in this Law on the activities of the Agency during the immediately preceding year and shall include in the report a copy of the audited accounts of the Agency for that year and of the auditor's report thereon.

Power to accept Gifts

- 26. (1) The Agency may accept gift of land, money or other property on certain terms and conditions, if any, as may be specified by the Person or Organization making the gift.
- (2) The Agency shall not accept any gift if the conditions attached by the Person or Organization making the gift are inconsistent with the functions of the Agency and this Law.

Power to Borrow

27. The Agency may, in accordance with the general authority of the Secretary to the State Government, borrow such sums of money as the Agency may require in the exercise of its functions under this Law or its subsidiary legislation.

Exemption from Tax

28. (1) The Agency shall be exempted from the payment of income tax on any income accruing from investments made by the Board or otherwise howsoever.

(2) The provisions of any enactment relating to the taxation of Companies or trust funds shall not apply to the Agency or the Board.

PART VIII: LEGAL PROCEEDINGS

Limitation of Suits against the Agency Cap. 379 LFN. 1990

- 29. (1) Subject to the provisions of this Law, the provisions of the Public Officers Protection Law shall apply in relation to any suit instituted against any Member or Officer or Employee of the Agency.
- (2) Notwithstanding anything contained in any other Law or Enactment, no suit against a Member of the Board, Director-General or any other Officer or Employee of the Board, for any act done in pursuance or execution of this Law or any alleged neglect or default in the execution of this Law or any other Law or Enactment, duties or authority, shall lie or be instituted in any Court unless commenced:
 - (a) within three months next after the act, neglect or default complained of; or
 - (b) in the case of a continuation of damage or injury, within six months after the ceasing thereof.
- (3) No suit shall be commenced against a Member of the Board, the Director-General or any Officer or Employee of the Agency before the expiration of one month after written notice of the intention to commence the suit shall have been served on the Agency by the intending plaintiff or his agent.
- (4) The notice referred to in Sub-Section (3) of this Section shall clearly and explicitly state:-
 - (a) the cause of the action:
 - (b) the particulars of the claim;
 - (c) the name and place of abode of the intending plaintiff; and
 - (d) the relief which he claims.

Service of Documents

30. A notice, summons or other document required or authorized to be served on the Agency under the provisions of this Law or any other Law or Enactment may

be served by delivering it to the Director-General or by sending it by registered post addressed to the Director-General at the Principal Office of the Agency.

Restriction on Execution against Property of the Agency

- 31.(1) In any action or suit against the Agency, no execution or attachment of process in the nature thereof shall be issued against the Agency unless not less than three months' notice of the intention to execute or attach has been given to the Agency.
- (2) Any sum of money which the judgment of any Court has been awarded against the Agency shall, subject to any direction given by the Court, where no notice of appeal against the judgment has been given, be paid from the fund of the Agency.

Indemnity

32. A Member of the Board, Director-General or any officer or employee of the Agency shall be indemnified out of the assets of the Agency against any liability incurred by him in defending any proceeding, whether civil or criminal, if the proceeding is brought against him in his capacity as a member, Director-General, officer or other employee of the Agency.

PART IX: MISCELLANEOUS PROVISIONS

Directives by the Secretary to the State Government 33. The Secretary to the State Government may give to the Agency or the Director-General such directives of a general nature or relating generally to matters of policy with regards to the exercise of its or his functions as he may consider necessary and it shall be the duty of the Agency or the Director-General to comply with the directives or cause them to be complied with.

Regulations by the Board

34. The Board may make such regulations as in its opinion are necessary or expedient for giving full effect to the provisions of this Law and for the due administration of its provisions.

Miscellaneous

- 35. (1) The fixing of the Seal of the Agency shall be authenticated by the signature of the Chairman or any other person generally or specifically authorized by the Board to act for that purpose and that of the Director-General.
- (2) Any contract or instrument which if made by a person not been a corporate body, would not be required to be under seal may be made or executed on behalf of the Board by the Director-General or any other person generally or specifically authorized by the Board to act for that purpose.
- (3) Any document purporting to be contract, instrument or other document duly signed or sealed on behalf of the Agency shall be received in evidence and shall, unless the contrary is proved, be presumed without further proof to have been signed or sealed.
- (4). The validity of any proceeding of the Board or any of its Committee shall not be affected by:-
 - (a) any vacancy in the membership of the Board or committee; or
 - (b) any defect in the appointment of a Member of the Board or Committee; or
 - (c) reason that any person not entitled to do so took part in the proceedings of the Board or Committee.
- (5) A Member of the Board or a Committee who has a personal interest in any contract or arrangement entered into or proposed to be considered by the Board or Committee shall forthwith disclose his interest to the Board or Committee and shall not vote on any question relating to the contract or arrangement.
- (6) No Member of the Board shall be personally liable for any act or omission done or made in good faith while engaged in the business of the Board.

FIRST SCHEDULE Section 4 (4)

Supplementary Provisions Relating to the Board.

Proceedings of the Board

- Subject to this Law and Section 29 of the Interpretation Act (which provides
 for decisions of a statutory body to be taken by a majority of its Members
 and for the person presiding at any meeting, when a vote is ordered, to have
 a second or casting vote), the Board may take standing orders regulating its
 proceedings or that of any of its Committees.
- At every meeting of the Board, the Chairman shall preside and in his absence the Members present at that meeting shall appoint one of their Members to preside at the meeting.
- 3. The quorum at a meeting of the Board shall be not less than one-third of the total number of the Board Members present at the date of the meeting.
- 4. The Board shall for the purpose of this Law, meet not less than four times in each year and subject thereto, the Board shall meet whenever it is summoned by the Chairman, and if required to do so by notice given to him by not less than 1/3 of Members, he shall summon a meeting of the Board to be held within fourteen days from the date in which the notice is given.
- 5. Where the Board desires to obtain advice of any person on any particular matter, the Board may co-opt him to the Board for such period as it thinks fit, but a person who is a Member by virtue of this paragraph shall not be entitled to vote at any meeting of the Board and shall not count towards a quorum.

Committees

- (1). Subject to its standing orders, the Board may appoint such number of standing or Ad-hoc Committees as it thinks fit to consider and report on any matter with which the Board is concerned.
 - (2). A Committee appointed under this paragraph shall:-
 - (a) consist of such number of persons (not necessarily Members of the Board as may be determined by the Board) and a

person, other than a Member of the Board shall hold Office on the Committee in accordance with the terms of his appointment; and

(b) be presided over by a Member of the Board

(3) The Quorum of any Committee set up by the Board shall be its quorum as provided under Paragraph 3 of this Schedule.

(4) The decision of any Committee of the Board shall constitute a recommendation to the Board.

SECOND SCHEDULE Section 8 (m) and 14 (2) (a)

Businesses which Section 14(2) (a) refers to are:

- i. GSM Service Providers and all Telecommunications Companies;
- ii. Cyber Companies and Internet Providers;
- iii. Pensions Managers and Pension Related Companies;
- iv. Banks and other Financial Institutions;
- v. Insurance Companies.

This printed impression has been carefully compared by me with the Bill which has passed the House and found by me to be a true and correctly printed copy of the said Bill

UMAR USMAN HAMIDU LALEH

Clerk to Adamawa State House of Assembly

RT. HON. AHMADU UMARU FINTIRI

Governor, Adamawa State of Nigeria

SCHEDULE OF BILL

SHORT TITLE	LONG TITLE	SUMMARY OF CONTENTS	DATE PASSED BY THE HOUSE
Adamawa State	A Bill for a Law to	The Bill seeks to establish	27 th February,
Information	establish the Adamawa	Adamawa State	2024
Technology	State Information	Information Technology	
Development	Technology	Development Agency so	
Agency Law,	Development Agency	as to create a frame work	
2024	and to provide for	for the planning,	
	matters incidental	research, development,	
	thereto.	standardization,	
		application, coordination	
		monitoring, evaluation	
		and regulation of	
		information Technology	
		practices, activities and	
		system in the State.	

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UMAR USMAN HAMIDU LALEH
Clerk to Adamawa State House of Assembly