

ADAMAWA STATE HOUSE OF ASSEMBLY

A BILL
FOR

A LAW TO REPEAL ADAMAWA STATE COLLEGE OF AGRICULTURE GANYE, LAW NO. 15 OF 2016 AND RE-ENACT THE ADAMAWA STATE COLLEGE OF AGRICULTURE, SCIENCE AND TECHNOLOGY GANYE AND TO PROVIDE FOR OTHER MATTERS INCIDENTAL THERETO.

Date of Commencement ()

BE IT ENACTED by the House of Assembly of Adamawa State of Nigeria and by the authority of same as follows: -

PART I – PRELIMINARIES

Short Title and Commencement

1. This Law may be cited as the Adamawa State College of Agriculture Science and Technology Ganye (Repeal and Re-enactment) Law, 2024 and shall come into operation on the 3rd day of October 2024

Interpretation

2. In this Law unless the context otherwise requires: -
"Chairman" means Chairman of the Council of the Adamawa State College of Agriculture, Science and Technology Ganye established under Section 3 of this Law;
"Commissioner" means Commissioner of the State Ministry of Agriculture;
"Congregation" means a Member of the Academic, Administrative, Professional and Technical Staff holding a Degree or its equivalent of any recognized Institution;
"Council" means the Council under the College established under Section 6 of this Law;
"Dean of School" means an Officer not below the rank of Principal Lecturer who is entitled from amongst the Academic Staff of the School to administer the School;

"Department" means Teaching, Research, Administrative and Technical Unit recognized by the Council;
"Deputy Provost" means the Deputy Provost of the College;
"Director" means Head of various Centers, Departments/Units;
"Financial year" means a period of twelve calendar months commencing on the first day of January;
"Governor" means the Governor of the State;
"Members of Staff" means Members of Staff of the College and shall include the Provost;
"Provost" means the Provost of the College;
"Registrar" means the Registrar of the College;
"State" means Adamawa Sate of Nigeria;
"Statutes" means the Statutes of the College set out in the Fourth Schedule and any other statutes made in pursuance of this Law;

PART II - ESTABLISHMENT OF THE ADAMAWA STATE COLLEGE OF AGRICULTURE, SCIENCE AND TECHNOLOGY

Establishment and incorporation of the College

3. (1) There is hereby established in the State a College to be known as the Adamawa State College of Agriculture, Science and Technology Ganye refer to as ("the College" in this Law) and shall be Constituted in accordance with the provisions of this Law.
(2) The College shall be a body corporate having perpetual Succession and a common seal and shall have power to sue and be sued in its corporate name.
(3) The Principal Officers of the College shall be as Contained in the First Schedule to this Law.

Schools and Departments

4.(1) The College shall be composed of the following Schools, Departments and any other Departments, Directorate, Units and Study Centre as the Council may from time to time determine.

(2) The Schools and Departments of the College are: -

A. SCHOOL OF AGRICULTURE AND AGRICULTURAL TECHNOLOGY

- (i) Agricultural Technology Department;
- (ii) Crop Production Technology Department;
- (iii) Animal Health Technology Department;
- (iv) Animal Production Technology Department;
- (v) Forestry Technology Department;
- (vi) Fisheries Production Technology Department;
- (vii) Agricultural Extension and Management Department;
- (viii) Horticulture Technology Department;
- (ix) Home and Rural Economics Department.

B. SCHOOL OF ENGINEERING AND ENVIRONMENTAL TECHNOLOGY

- (i) Agricultural and Bioenvironmental Engineering Technology Department;
- (ii) Mechanical Engineering Technology Department;
- (iii) Civil Engineering Technology Department;
- (iv) Electrical and Electronics Engineering Technology Department.

C. SCHOOL OF BASIC AND APPLIED SCIENCES

- (i) Basic and Applied Sciences Department;
- (ii) Computer Science Department;
- (iii) Science Laboratory Technology Department.

D. SCHOOL OF GENERAL STUDIES

- (i) General Studies Department;
- (ii) Entrepreneurship Studies Department;
- (iii) Library and Information Science.

E. SCHOOL OF BUSINESS AND MANAGEMENT TECHNOLOGY

- (i) Account and Audit Department;
- (ii) Public Administration Department;
- (iii) Office Technology and Management.

Objectives of the College

5. The Objectives of the College shall be: -

- (a) to provide Courses of Study, Trainings and Researches, in all branches of Agriculture, Sciences and Technology of a Standard leading to the award of the National Diploma, Higher National Diploma and Postgraduate Diploma in Agriculture; Science and Technology;
- (b) the development of techniques in all branches of Agriculture, Science and Technology with a view to promoting the objectives of Agriculture Science and Technology; and
- (c) the doing of any other thing for the furtherance of the objectives of the College.

Functions and Powers of the College

6. (1) The College shall be both a teaching and examining body and shall, subject to the provisions of this Law and the Statutes of the College, have the following powers: -

- (a) to prescribe in the statutes the conditions under which persons may be admitted as Students of the College for any particular Course of Study provided by the College;
- (b) to provide instructions and training in such branch of learning that may be related to Agriculture, Science and Technology, as the College may deem fit;
- (c) hold or arrange examinations, and grant or arrange for the award of Diplomas, Certificates and other Distinctions to persons who have pursued a Course of Study approved by the College and have satisfied such other requirements as may be laid down;
- (d) to enter into agreement for the incorporation within the College of any other institutions and for taking over rights, asset and liabilities;
- (e) to institute such Office as the purpose of the College may require and to appoint persons to or remove them from such Offices, for good cause, and prescribe their conditions of services;
- (f) to prescribe rules for the discipline of Students of the College;

- (g) to institute and Award Fellowships, Scholarships, Studentships, Prizes and other aids for the advancement of learning with ultimate aim of service to the community;
- (h) to print, reproduce and publish such works as may from time to time be issued by the College;
- (i) to sell or provide for reward or otherwise such books, stationary, Literature of the other goods and services as may deemed expedient and consistent with the objectives of the College;
- (j) to demand and receive fees from any student or any person attending the College and procure contributions to the fund of the College and to raise money in such other manner the College may deem fit;
- (k) to act as trustees or managers of any property, legacy, endowment, bequest or gift in furtherance of the work and welfare of the College, and to invest any fund representing the same in accordance with the provisions of the Statutes; and
- (l) to do all such other acts, things whether or not incidental to the foregoing powers as may advance the objects of the College.

(2) Without prejudice to the provisions of Paragraph (c) of Sub-Section (1) of this Section, the College may, by a special arrangement, agreement or affiliation with any other institution of learning prepare its Student for Diplomas, Certificates or other distinctions of such Institutions.

(3) Subject to the provisions of this Law and without prejudice to the provisions of Sub-Sections (3) of Section 6 of this Law, the powers conferred on the college under Sub-Section (1) of this Section shall be exercised on behalf of the College by the Council or the Academic Board or in any other manner which may be authorized.

Establishment and Constitution of General Functions of the Council

7. (1) So soon after the commencement of this Law, there shall be established a Council to be known as the Governing Council of the Adamawa State College of Agriculture, Science and Technology, Ganye and Council shall be composed of the following Members: -

- (a) the Chairman who shall be appointed by the Governor;
- (b) other two (2) Members to be appointed by the Governor one of whom shall be a Woman;
- (c) two persons who shall be appointed by the Governor to represent Nigerian Universities;

- (d) a representative of the National Board for Technical Education (NBTE) to be nominated by the NBTE;
- (e) the Permanent Secretary, State Ministry of Agriculture or his representative;
- (f) the Permanent Secretary, State Ministry of Education or his representative;
- (g) the Permanent Secretary, State Ministry of Finance or his representative;
- (h) the Solicitor-General and Permanent Secretary, State Ministry of justice or his representative;
- (i) the Provost of the College;
- (j) the Deputy Provost;
- (k) Chairman of the Academic Staff Union;
- (l) Chairman of the Non-Academic Staff Union;
- (m) Representative of the Academic Board;
- (n) a representative of the Academic Staff of the College to be elected by the Academic Staff;
- (o) representative of Non-Academic Staff to be elected by the Non-Academic Staff;
- (p) representative of the host Community;
- (q) not more than three (3) other persons to be co-opted by the Council.

(2) The Chairman and the appointed or nominated Members by the Governor shall hold Office for a period of three years from the date of appointment or nomination and shall be eligible for re-appointment for another term of three years.

(3) Each co-opted Member shall hold Office for such period as may be specified in his letter of appointment or co-option.

(4) There shall be paid to each Member of the Council or any of its Committees not being an Officer in the public service such allowances in respect of traveling and other reasonable expenses at such rate as may be determined by the Governor.

(5) Persons appointed to the Council shall be persons of proven integrity, knowledgeable and acquainted with working and tradition of the Technical and Vocational Education.

(6) Subject to any direction given to the Council pursuant to the provisions of Section 8, the Council shall have control of, and be responsible for, the policy and property of the College and in all cases not provided by this Law, the Council, may act in such manner as it deems fit and necessary to promote the best interest of the College.

(7) Governing Structure of the College shall consist of the following: -

- (a) Governing Council;

- (d) a representative of the National Board for Technical Education (NBTE) to be nominated by the NBTE;
- (e) the Permanent Secretary, State Ministry of Agriculture or his representative;
- (f) the Permanent Secretary, State Ministry of Education or his representative;
- (g) the Permanent Secretary, State Ministry of Finance or his representative;
- (h) the Solicitor-General and Permanent Secretary, State Ministry of justice or his representative;
- (i) the Provost of the College;
- (j) the Deputy Provost;
- (k) Chairman of the Academic Staff Union;
- (l) Chairman of the Non-Academic Staff Union;
- (m) Representative of the Academic Board;
- (n) a representative of the Academic Staff of the College to be elected by the Academic Staff;
- (o) representative of Non-Academic Staff to be elected by the Non-Academic Staff;
- (p) representative of the host Community;
- (q) not more than three (3) other persons to be co-opted by the Council.

(2) The Chairman and the appointed or nominated Members by the Governor shall hold Office for a period of three years from the date of appointment or nomination and shall be eligible for re-appointment for another term of three years.

(3) Each co-opted Member shall hold Office for such period as may be specified in his letter of appointment or co-option.

(4) There shall be paid to each Member of the Council or any of its Committees not being an Officer in the public service such allowances in respect of traveling and other reasonable expenses at such rate as may be determined by the Governor.

(5) Persons appointed to the Council shall be persons of proven integrity, knowledgeable and acquainted with working and tradition of the Technical and Vocational Education.

(6) Subject to any direction given to the Council pursuant to the provisions of Section 8, the Council shall have control of, and be responsible for, the policy and property of the College and in all cases not provided by this Law, the Council, may act in such manner as it deems fit and necessary to promote the best interest of the College.

(7) Governing Structure of the College shall consist of the following: -

- (a) Governing Council;

- (b) Academic Board;
- (c) Management Committee;
- (d) Schools Boards; and
- (e) Departmental Boards.

Powers of the Governor to give Directives

8. (1) The Governor may, after consultations with the Council, give to the Council directions of a general character as to the discharge by the Council of the functions in relation to matters appearing to the Governor to affect the public interest and the Council shall give effect to any such directions.

(2) The Governor may, after consultations with the Council, give to the Council specific directions for the purpose of remedying any defect which may be in the discharge of its functions under this Law and the Council shall give effect to any such directions.

(3) The Council shall afford to the Governor facilities for obtaining information with respect to the property of the College and the functions of the Council and shall furnish him with returns, accounts and other information with respect thereto and afford him facilities for the verification of the information furnished in such manner and at such times as he may require.

Secretary of the Council

9. (1) The Registrar shall be the Secretary of the Council, and shall attend all meetings thereof unless excused for good cause by the Chairman.

(2) In the absence of the Registrar, the Chairman of the Council may appoint a suitable person to act as Secretary for a particular meeting.

(3) The Secretary of the Council shall not be entitled to vote on any question before the Council, nor shall a person appointed under Sub-Section (2) of this Section to act as Secretary for a particular meeting be entitled to vote unless he is so entitled as a Member of a Council.

Supplementary provisions
Second Schedule

10. (1) The supplementary provisions contained in the Second Schedule to this Law shall have effect in relations to the Council.

(2) The Governor may, by order, add to, or delete from or amend the Schedule with the approval of the State House of Assembly.

PART III- ACADEMIC BOARD

Establishment and Functions of Academic Board

11. (1) There shall be an Academic Board for the College the composition of which is as prescribed in the Third Schedule to this Law.

(2) Proceedings of the Academic Board shall not be invalidated by reason of any defect in the appointment of any Member or vacancies among its Members.

(3) Without prejudice to the provisions of Section 6 of this Law, it shall be the functions of the Academic Board to make provisions for:

- (a) the organization and control of Courses of Study at the College and the examinations hold in conjunction with those Courses including the appointment of examiners where necessary;
- (b) the establishment, control and organization of Schools, Departments and the allocations of responsibility for different branches of learning;
- (c) the award of Diplomas, Certificates and other similar awards, in so far as the awards are within the control of the College;
- (d) The Academic Board shall not establish any new School, or Department without the approval of the Council.

(4) Subject to this Law and the Statutes of the College, the Academic Board may make regulations for the purpose of exercising and function conferred upon it either under Sub-Section (5) of this Section or otherwise or for the purpose of making provisions for any matter for which provision by regulations is authorized or required by this law or by the Statutes.

(5) The Academic Board may appoint Committees to which it may delegate any of its functions.

PART IV- ESTABLISHMENT AND FUNCTIONS OF FINANCE AND GENERAL-PURPOSE COMMITTEE

Establishment and Functions of Finance and General Purpose Committee

12. (1) There shall be Committee of the Council to be known as the Finance and General Purposes Committee to exercise control over the property and expenditure of the College and perform such other functions of the Council as the Council may from time-to-time delegate to it.

(2) The composition of the Finance and General Purposes Committee shall be as prescribed in the Third Schedule to this Law.

(3) In particular and without prejudice to the generality of Sub-Section (1) of this section, the Finance and General-Purpose Committee: -

- (a) shall authorize or justify payment of all accounts due from the College that exceeds the threshold of the Provost;
- (b) shall supervise the collection of all receipts and of all debts and moneys due to the College;
- (c) shall direct the deposit and investment of all donations, subscriptions and other moneys paid to the College;
- (d) shall deal with any matter urgently requiring decision during the intervals between meeting of the Council;
- (e) may recommend the making, amendment or annulment of Statutes; and
- (f) shall perform such other functions and have such other powers as the Council may delegate to it.

PART V- PROVOST AND DEPUTY PROVOST

Provost and Deputy Provost

13. (1) There shall be a Provost, who shall be the Chief Executive Officer and Chief Academic Officer of the College and shall exercise general authority over the Staff and be responsible for the discipline of the College.

(2) There shall be a Deputy Provost, who shall assist the Provost and act for the Provost in the absence of the Provost.

PART VI- APPOINTMENTS AND CONDITIONS OF SERVICE

Appointment of the Provost

14. (1) The Provost shall be appointed by the Governor on the recommendation of the Council.

(2) The Provost shall be a Chief Lecturer in the field of Agriculture and related areas with at least five (5) years' experience on that position among other criteria.

(3) The Provost shall hold Office for four years from the date of appointment and shall be eligible for appointment for another term of four years only.

(4) The Deputy Provost shall be appointed by the Council on the recommendation of the Management Committee.

Appointment of other members of Staff

(5) The Provost may for reasons of misconduct or inefficiency be removed from Office by the Council subject to the approval of the Governor.

15. (1) Subject to the provisions of Section 14 of this Law, all members of the Staff shall be appointed by the Council on such terms and conditions as the Council may determine.

(2) The Council may delegate its powers under Sub-Section (1) of this Section to the Provost or to any Committee in respect of any specific appointment of any particular category of Staff on such terms and conditions as the Council may determine.

Conditions of Appointments

16. (1) Subject to the provisions of this Law, the rate of remuneration, scales of salary and conditions of service for the Provost and Members of the Staff shall be such as may be determined by the Council.

(2) The retirement of the staff shall be: -

- (a) other Academic and Non-Academic Staff shall be 65 years of age; and
- (b) the thirty-five (35) years of service limit shall not apply to the Staff of the College.

PART VII - PROPERTY AND FINANCE

Powers of the Council to enter into contracts

17. (1) The Council may on behalf of the College enter into contracts perform and cancel such contracts as may be necessary or expedient for carrying into effect the provisions of this Law.

(2) The Council may on behalf of the College acquire and hold such movable or immovable property as may be necessary or expedient to carrying into effect the provisions of this Law, and for the same purpose of any property so acquired.

(3) The Council may on behalf of the College invest the funds of the College in such manner and to such extent as it may think necessary or expedient.

Annual Budget

18. The Council shall cause to be prepared annually a budget showing the estimates of revenue and expenditure of the College for the ensuing financial year and when prepared they shall be submitted to the Council for approval.

Annual Statement

19. (1) The Council shall cause to be prepared annually a statement of the income and expenditure of College during the previous financial year, a statement of the assets and liabilities of the College on the last day of such year, and a statement and valuation of the assets of the College as an end of such year.

(2) The said statements, duly certified by the Provost, shall be submitted to and audited by an Auditor appointed by the Council within six months of the end of the previous financial year and verified copies of such statements together with the Auditor's report thereon shall be forwarded by the Council to the Governor through the Commissioner and be published in such manner as the Governor may determine.

Revenue of the College

20. The revenue of the College shall include: -

- (a) all fees charged by the Council in respect of its Students;
- (b) all other fees, charges, dues or amounts recoverable by the Council;
- (c) all revenue accruing to the College whether by way of State Government grants, subventions or endowment or other forms of grants-in-aids, or otherwise;
- (d) all interests on money(ies) held by the Council;
- (e) donations accruing the College from any source for the general or special purposes of the College; and
- (f) loans raised from such sources, and on such terms, as may be approved by the Governor.

Donations for particular purpose

21. (1) Donations of money to be applied for particular purpose shall be placed to the credit of a special Revenue Accounts and may be invested in such securities or other investments as may be approved by the Governor until such time as may be expended in fulfillment of such purpose.

(2) The Councils shall not be obliged to accept any donation for a particular purpose unless it approves the terms and conditions attached to such donation.

(3) The interest derived from the investments referred to in Sub-Section (1) of this Section, unless the terms of the donation forbid, shall be deemed to be revenue of the College.

Payments into Banks

22. (1) All sums of money received on account of the College shall be paid into such Banks as may be approved by the Council for the credit one or other of the accounts of the College in accordance with the direction of the Council.

(2) The sums of money referred to in Sub-Section (1) of this Section or any part thereof standing to the credit of the College

other than donations of money referred to in Sub-Section (1) of Section 21 of this Law may, if the Council thinks fit, be invested in such securities as the Council directs or be placed on deposit in such bank as the Council may determine.

PART VIII- MISCELLANEOUS

Powers to make Bye-Laws

23. (1) The Council may, within the scope of its authority under this Law, make Bye-Laws relating to any internal and domestic matters for which provision is to be made by Standing Orders under Paragraph 8 of the Second Schedule to this Law or in pursuance of Paragraph 9 of the Second Schedule to this Law.

(2) All such Bye-Laws shall be reduced into writing and shall come into force when signed by the Chairman or as may be determined by the Council.

(3) Any such Bye-Laws may be proved in any Court of Law by production of a verified copy under the Common Seal of the College.

Methods of Enactments of Statutes

24. (1) The making, amendment or revocation of Statutes shall be carried out by the Council with the approval of the Governor.

(2) No Statutes shall come into operation until it has been published in the State Gazette.

Statutes and their Scope

25. Statutes made under the provision of Section 23 may, subject to the provisions of this Law, prescribe and regulate: -

- (a) the powers and duties of the authorities of the College, their composition and constitution and all other matters related thereto;
- (b) the admission of Students, their discipline and welfare; and
- (c) any other matter authorized or required by this Law to be prescribed or regulated by the Statutes.

First Statutes and their Effect on Fourth Schedule

26. The First Statutes shall be those set out in the Fourth Schedule to this Law and shall be deemed to have been made under the provisions of Section 24 of this Law and shall continue in force until they are amended or revoked under the provisions of this Law.

Management Committee

27. (1) (a) there shall be a Management Committee to be comprised of the Principal Officers of the College;
- (b) the Provost shall be the Chairman of the Management Committee;

- (c) the Management Committee shall meet at least once in a month to discuss and take decisions on matters of general administration of the College.

- (2) (a) there shall be School Board for each School in the College made up of all the Academic Staff in that School;
- (b) the School Board shall deal with the academic matters and any other matter of interest to the School or any matter assigned to it by the Council, the Provost or the Academic Board;
- (c) the Dean shall be the Chairman of the School Board;
- (d) the Dean shall be appointed from among the Academic Staff not below the Rank of Principal Lecturer in that School for a tenure of two (2) years in the first instance and is eligible for re-appointment for another two (2) years only.
- (3) (a) there shall be a Departmental Board for each Department in the College made up of all the Academic Staff in the Department
- (b) the Departmental Board shall deal with the Academic matters and any other matter of interest to the Department
- (c) the Head of Department shall be the Chairman of the Departmental Board
- (d) the Head of Department shall be appointed among the Academic Staff not below the Rank of Senior Lecturer in the Department for a tenure of two (2) years in the first instance and may be renewed for another two (2) years only.

(4) Where there is no qualified candidate for the position of Dean or Head of Department, the Provost shall appoint an Acting Dean not below the Rank of Principal Lecturer or Acting Head of Department not below the Rank of Lecturer I for a period of one (1) year in the first instance and renewable once for another one year only.

(5) No part of this Law shall prevent the Management Committee and Academic Board from making supplementary Rules to guide their proceedings provided such Rules are not inconsistent with the provision of this Law.

Congregation

28. (1) There shall be for the College a Congregation made up of Academic, and Senior Non-Teaching Staff who holds at least First Degree or its equivalent

(2) The forum allows members to express opinion on all matters affecting the interest and welfare of the College Community. Its membership consists of Principal Officers, Academic Staff and all Members of the Administrative, Professional and Technical Staff holding degree or equivalent

Settlement of Disputes

29. (1) In the event of any dispute emanating at any time from the application of this Law, the dispute shall be referred to the Visitor who may, in consultation with other stakeholders and in consideration of interest of all disputing parties, take a decision or give directive that may be suitable in resolving same and such decision shall be binding upon the Authority, Staff and Students of the College.

(2) No suit shall be commenced against the Council, College, Staff of the College until notice of thirty (30) days of intention to sue has been served upon the Council, College and or Staff by the intending plaintiff or his agent.

(3) In any suit by or against the Council, the Council may be represented in Court at any stage of the proceeding by: -

- (a) a Legal Practitioner;
- (b) any other Counsel after consultation with the Attorney-General and Commissioner for Justice of the State; and
- (c) in this Section "Suit" includes a litigation initiated by any of the originating processes before any Court.

Repeal of Law No. 15 of 2016

30. The Adamawa State College of Agriculture Ganye, Law No. 15 of 2016 is repealed

Savings

31. All acts done or purportedly done under the repealed Law No. 15 of 2016 shall not be invalidated by the provisions of this Law.

FIRST SCHEDULE
(Section 3 (2))
PRINCIPAL OFFICERS OF THE COLLEGE

The Provost

1. (1) The Provost, who shall be appointed by the Governor shall hold Office in accordance with the provisions of Section 13 of this Law.

(2) There shall be in the Office of Provost, the following Units;

- (a) Legal Unit; and
- (b) Public Relations Unit

The Deputy Provost

2. There shall be Deputy Provost of the College.

The Deputy Provost, who shall be a Member of the Academic Staff on the Rank not below a Chief Lecturer and shall be serving or has served as Head of Department. He shall exercise powers in accordance with the provisions of Sub-Section (2) of Section 13 of this Law. The Deputy Provost shall be appointed for a period of two (2) years and may be eligible for another period of two (2) years.

Other Principal Officers of the College

3. The Registrar, who shall be the Chief Administrative Officer of the College shall be responsible to the Provost for the day to day administrative work of the College.

The Registrar shall be appointed by the Council acting on the recommendations of the College Management Committee conveyed to the Council by the Provost. He shall be a Deputy Registrar.

The Registrar shall hold Office for period of four (4) years and may be eligible for another term of four (4) years.

4. The Bursar, who shall be the Chief Financial Officer of the College and be responsible to the Provost for the day-to-day administration and control of the finance of the College.

The Bursar shall be appointed by the Council acting on the recommendations of the College Management Committee conveyed to the Council by the Provost. The Bursar shall be a Deputy Bursar or its equivalent. The Bursar shall hold Office for period of four (4) years and may be eligible for another term of four (4) years.

5. The College Librarian, who shall be responsible to the Provost for the administration of the College Library and the Co-ordination of all Library services in the College.

6. The College Librarian who shall be Deputy College Librarian, shall be appointed by the Council acting on the recommendations of the College Management Committee conveyed to the Council by the Provost.

The College Librarian shall hold Office for a period of four (4) years and may be eligible for another term of four (4) years.

7. The Director of Works, who shall be responsible to the Provost for the maintenance of the College buildings, minor works, security transport and supervision of the College projects. He shall be on the rank of Deputy Director of Works and registered Member of relevant professional body. The Director of Works shall hold Office for a period of four (4) years and may be eligible for another term of four (4) years.

Resignation and Re-appointment

8 (1). Any Principal Officer may resign his appointment: -
 (a) in case of Provost by notice in writing through the Council to the Governor, and
 (b) in any other case by notice to the Provost who shall convey it to the Council.

(2) A person who has ceased to hold an Office mentioned otherwise than by removal for misconduct shall be eligible for re-appointment to that Office for another term.

SECOND SCHEDULE

(Section 9)

SUPPLEMENTARY PROVISIONS AS TO THE COUNCIL

Absence of the Chairman

1. The Chairman shall preside during all Council meetings and in his absence, the members present shall elect by ballot from among them a person to act as Chairman for the purpose of the meeting.

Questions how to decide

2. (1) Every question before the Council at any meeting shall be decided by a majority of the votes of the Members present.

(2) The Chairman at any meeting shall not have a vote, however, in the case of an equality of votes, may exercise casting vote.

Ordinary meeting of the Council

3. The Council shall meet for the dispatch of business at such times and places as the Chairman may from time to time appoint, but shall meet not less than twice in every year.

Special meeting of the Council

4. (1) The Chairman may at any time, and shall on request in writing of the Provost or four other Members of the Council direct the Secretary to call a special meeting of the Council.

(2) If the Chairman is not present, or otherwise incapacitated, the Secretary shall, on the request of the Provost or four other Members of the Council call a special meeting of the Council.

(3) Particulars of the business to be transacted at any meeting shall be circulated to Members with the notice of meeting, which shall be issued at least ten (10) days before the date fixed for the meeting.

Minutes of Council meetings

5.(1) Minutes of the proceedings of the Council shall be regularly entered by the Secretary in a book to be kept for that purpose and shall after approval, be signed at the next meeting by the Chairman.

(2) Proceedings of the Council shall not be invalidated by the reason of any defect in the appointment of any Member or by reason of any vacancies among its Members.

Quorum of Council

6. The quorum for the meeting of the Council shall be six (6) Members.

Council power to appoint Committee

7. The Council may appoint Committees to which it may delegate any of its responsibilities and functions.

Standing order

8. Without prejudice to any provisions of this Law the Council may, with the approval of the Governor, make Standing Orders with respect to the holding of meetings of the Council, the notices to be given of such meetings, the proceedings thereof, the keeping of the minutes of such proceedings and the custody and production for inspection of such minutes.

Procedure

9. Subject to the provisions of this Law and of any Standing Orders made under Paragraph 8 of this Schedule the procedure of the Council shall be such as may be determined by the Council.

**THIRD SCHEDULE
OTHER CONSTITUENT BODIES OF THE
COLLEGE**

Finance and
General-
Purpose
Committee

1. (1) The Finance and General Purposes Committee of the Council shall consist of the following: -
- (a) the Chairman of the Council who shall be the Chairman;
 - (b) the Provost;
 - (c) two Members of the Council appointed by the Council, of whom one shall be a Member of the Academic Board;
 - (d) the Permanent Secretary, State Ministry of Education or his representative; and
 - (e) one Governors appointee on the Council.
- (2) The quorum of Committee shall be Four.
(3) Subject to any direction given by the Council, the Committee shall regulate its own procedure.

The Academic
Board

2. (1) The Academic Board shall consist of the following: -
- (a) the Provost;
 - (b) the Deputy Provost;
 - (c) the Deans of Schools;
 - (d) all Heads of the Teaching Departments;
 - (e) the Director Academic Planning;
 - (f) the Director Centre for Research and Entrepreneurial Studies;
 - (g) the Director Consultancy Services;
 - (h) the Directors of the College Satellite Campuses;
 - (i) all past Provosts serving with the College;
 - (j) the College Librarian;
 - (k) all Chief Lecturers;
 - (l) two representatives of the Academic Staff nominated by the Academic Staff Union;
 - (m) two persons from the Academic Staff of the Nigerian University or Universities with which the College is linked professionally and academically;
 - (n) the Registrar shall be the Secretary to the Board.

(2) The Provost shall be the Chairman of all meetings of the Academic Board, and when he is not present the Deputy Provost or, in the absence of both Provost and the Deputy Provost, such other Members as the Academic Board may appoint for the meeting on the directive of the Provost.

(3) The quorum of the Academic Board shall be one-fourth ($\frac{1}{4}$) of the entire membership and subject to Paragraph (2) of this Schedule; the Academic Board may regulate its own procedure.

(4) Every Member nominated or appointed under Sub-Paragraph (d) and (e) of Paragraph 2 of this Schedule shall hold Office for two years and be eligible for re-appointment.

(5) If the place of any Member becomes vacant for any cause before the expiration of his period of appointment, or nomination the Board shall appoint successor who shall hold Office during the unexpired portion of the term of his predecessor.

**FOURTH SCHEDULE
THE STATUTES**

1. DEFINITIONS

- (1) Definitions of Statutes include: -
- (a) expressions which are defined in this Law shall have the meaning assigned to them by the Law;
 - (b) "the Law" means the College of Agriculture, Science and Technology, Ganye Adamawa State Law, No..... of 2024;
 - (c) "Bye-Law and Regulations" means Bye-Laws and Regulations made under this Law.

2. MEMBERS OF THE COLLEGE

- (a) the following persons shall be Members of the College: -
- (i) the Principal Officers;
 - (ii) the Members of the Council;
 - (iii) the Members of the Academic Board;
 - (iv) the Members of the Academic Staff;

- (v) the Members of the Non-Academic Staff;
 - (vi) the Members of the Administrative Staff;
 - (vii) the Graduates and Students.
- (b). Such other persons as shall under the Law be granted the status of Members

3. PRINCIPAL OFFICERS OF THE COLLEGE

(a). the Principal Officers of the College shall be;

- (i) the Provost;
- (ii) the Deputy Provost;
- (iii) the Bursar;
- (iv) the Registrar;
- (v) the Librarian; and
- (vi) the Director of Works;

(b) the Provost shall: -

- (i) be competent at all times to advise the Council on any matter affecting the policy, finance and administration of the College;
- (ii) be generally responsible to the Council for maintaining the efficiency and good order of the College and for ensuring the proper enforcement of the Statutes; Standing Orders and Regulations;
- (iii) be responsible for discipline in the College and in this behalf may make rules which, on their making, shall come into force, but shall be submitted by him to the Council at its next meeting and shall there upon be deemed to be ratified unless a contrary intention is shown;
- (iv) have power to refuse to admit any person as a Student, having regard to the views of the Academic Board or any of its Committees charged with the responsibility for admissions, provided that the Provost when required to do so shall report to the Council his reasons for refusing to admit any person as a Student;
- (v) have power to suspend from the College any Student having regard to the views of the Academic Board or any of its Committees charged with the responsibility for Student discipline, but suspension shall be reported by the Provost to the Academic Board and the Council; and

(vi) have such powers and perform such other functions as the Council may delegate to him.

(c) the Council shall after consultation with the Provost, appoint the Deputy Provost from among the Members of the Senior Academic Staff who are or have been Member of the Academic Board;

(d) the Deputy Provost shall hold Office for such period and on such terms and conditions as may be determined by the Council;

(e) the Deputy Provost or any other Member of the College who is a Member of the Staff may be removed for good cause by the Council provided: -

(i) that no person shall be removed by the Council unless he shall have given a reasonable opportunity of being heard by the Council;

(ii) that the Council may and shall, if requested to do so by the person concerned or by any three Members of the Council, appoint before such removal, a joint Committee of the Council and Academic Board to examine the case and report to the Council thereon;

(f) "good cause" in this Statutes means conviction of criminal offence involving dishonesty or corruption, moral turpitude, gross misconduct or inability for medical or other reasons to carry out the duties of the Office;

(g) Subject to the terms of this appointment no Member of the Staff may be removed from Office save on the grounds specified in Paragraph (f) above and in pursuance of the procedure specified in Paragraph (e) of the Statutes;

(h) any Member of the Staff who is removed from his Office under the terms of the Statutes shall be deprived of the rights and privileges attached to such Office.

4. THE COUNCIL

(a) in addition to the powers conferred upon it by this Law under Section 7, the Council shall have the following powers:

- (i) to take into consideration and if the Council deems it proper to do, to give effect to, reports from the Academic Board on those matters upon which the

- Academic Board is authorized or required by this Law, Statutes or Bye-Laws to make reports;
- (ii) to suspend the membership of any Student or to expel any Student after consultation with the Academic Board;
 - (iii) to select a seal, arms and emblem for the College, and to have the, sole use and custody of the seal;
 - (iv) to perform all such acts and duties, whether or not incidental to foregoing powers, as may advance the objects of the College;
- (b) any nominated Member of the Council may at any time resign his/her membership by sending his resignation in writing to the Registrar of the College;
 - (c) inadvertent omissions to send notices, inadvertent errors in addressing them and failures in the delivery thereof shall not invalidate the meeting of the Council thereby convened;
 - (d) the Finance and General Purpose Committee of the Council shall, subject to general supervision of the Council act for and on behalf of the Council in all matters and in particular; -
 - (i) shall supervise the collection of all receipts and all debts and moneys due to the College;
 - (ii) shall authorize or justify payment of all accounts due from the College that exceed the threshold of the Provost;
 - (iii) shall direct the deposit and investment of all donations, subscriptions and other moneys paid to the College;
 - (iv) shall cause proper accounts to be kept and audited;
 - (v) shall deal with any matter urgently requiring decisions during the intervals between meetings of the College;
 - (vi) shall perform such other functions and have such other powers as the Council may delegate it;
 - (vii) the Chairman and the Provost shall be Members Ex-Officio of all Committees of the Council and Academic Board

5. THE ACADEMIC BOARD

- (a) in addition to the powers conferred upon it by this Law, the Academic Board shall have the following powers; -
 - (i) to recommend a Member of the Academic Board to be a Member of the Council;
 - (ii) to regulate subject to the Bye-Laws and Regulations of the College, the admission of persons to Courses of Study at the College and their continuance at such Courses and the Teaching and Study of Subjects in the Departments;

- (iii) to appoint external examiners at the request of the Department concerned;
 - (iv) to report to the Council on any academic matter relating to the College;
 - (v) to discuss any matter relating to the College and report its view to the Council;
 - (vi) to constitute Board of Studies for separate Subjects or groups of Subjects;
 - (vii) to consider the progress of Students in the Departments and to report to the Council thereon;
 - (viii) to make regulations dealing with Syllabuses, Course of Study and examinations for Diplomas, Certificates and other distinctions, or with any other matters relating to the work of the Departments;
 - (ix) the Academic Board shall meet monthly during term and at any time at the request of the Provost or of any five Members of the Academic Board;
 - (x) at any meeting of the Academic Board, the Provost or another person presiding shall have one vote, but in the event of any equality of votes, may exercise in addition a casting vote;
- (b) minutes of the proceedings of the Academic Board shall regularly be entered by the Registrar in a book to be kept for that purpose and shall, after approval, be signed at the next meeting by this Chairman;
 - (c) persons appointed to the Academic Board shall be persons of proven integrity, and acquitted with the working and tradition of the Technical and Vocational Education;
 - (d) inadvertent omissions to send notices, inadvertent errors in addressing them and failure in the delivery thereof shall not invalidate the meeting of the Academic Board thereby convened.

6. SCHOOLS AND DEPARTMENTS OF THE COLLEGE

There shall be the following Schools and Academic Departments

A. SCHOOL OF AGRICULTURE AND AGRICULTURAL TECHNOLOGY

- (i) Agricultural Technology Department;
- (ii) Crop Production Technology Department;
 - (d) Animal Health Technology Department;
 - (e) Animal Production Technology Department;
 - (f) Forestry Technology Department;
 - (g) Fisheries Production Technology Department;

- (h) Agricultural Extension and Management Department;
- (i) Horticulture Technology Department;
- (j) Home and Rural Economics Department;

B. SCHOOL OF ENGINEERING AND ENVIRONMENTAL

TECHNOLOGY

- (i) Agricultural and Bioenvironmental Engineering Technology Department;
- (ii) Mechanical Engineering Technology Department;
- (iii) Civil Engineering Technology Department;
- (iv) Electrical and Electronics Engineering Technology Department.

C. SCHOOL OF BASIC AND APPLIED SCIENCES

- (i) Basic and Applied Sciences Department;
- (ii) Computer Science Department;
- (iii) Science Laboratory Technology Department.

D. SCHOOL OF GENERAL STUDIES

- (i) General Studies Department;
- (ii) Entrepreneurship Studies Department;
- (iii) Library and Information Science.

E. SCHOOL OF BUSINESS AND MANAGEMENT

TECHNOLOGY

- (i) Account and Audit Department;
- (ii) Public Administration Department;
- (iii) Office Technology and Management.

7. APPOINTMENT AND PROMOTIONS COMMITTEE

- (a) there shall be an Appointments and Promotions Committee for the purpose of recommending to the Council the appointments and promotions of Members of Staff earning salaries in the salary grade level 07 and above;
- (b) Membership of such Committee shall be for three years in the first instance; and a member may resign his appointment at any time before the end of the period by giving notice of such resignation in writing to the Council;
- (c) the Appointments and Promotions Committee shall be constituted by the Council from time-to-time as may be required from the following categories of persons:
 - (i) the Chairman of the Council who shall be Chairman of the Committee;

- (ii) the Provost;
- (iii) one Member of the Council who is also a Member of the Academic Board;
- (iv) Chairman of the Academic Staff Union;
- (v) Chairman of the Non-Academic Staff Union;
- (vi) one Member from an institution of higher learning; and

- (d) the Appointment and Promotions Committee shall have power of co-option;
- (e) whenever a vacancy occurs in the Academic Staff or in the Library above the Grade of Assistant Lecturer the Council shall, except for good reason, cause the vacancy to be advertised;
- (f) the Provost shall have the power to make appointments in the salary grade level 07 or above on temporary basis for a period not exceeding three months pending the consideration of such appointment by the Committee;
- (g) the Council may delegate to the Provost the powers to appoint staff and other employees earning salaries in the salary scales below the salary grade level 07;
- (h) the Provost or subject to the directive of the Provost, the Registrar: -
 - (i) shall appoint Members of the Administrative Staff and other employees paid at rates not exceeding salaries in the salary scale grade level 07; and
 - (ii) may, for adequate cause; suspend any such Member or Employee from his duties or terminate his appointment, or dismiss him from the service.

8. REGISTRAR, BURSAR AND LIBRARIAN

- (a) in addition to the functions and powers conferred upon him by this Law; the Registrar shall, under the general direction of the Provost, be the Chief Administrative Officer of the College and shall in particular: -
 - (i) keep in safe custody all records of the College;
 - (ii) act as Secretary to such bodies as the Provost may direct or as the Law and Statutes may prescribe;
 - (iii) arrange for the conduct of examination;
 - (iv) co-ordinate the admission of Students to the College; and

- (v) assist the Provost in the general administration of the College;
- (b) the Bursar shall be the Chief Financial Officer of the College subject to the direction of the Provost;
- (c) the Librarian shall be responsible to the Provost for developing the Library for the College as a Centre of learning and for implementing the policy of the College in respect thereof;

9. AUDITORS

- (a) in accordance with the provisions of Sub-Section (2) of Section 19 of this Law the Council shall appoint an Auditor to the College who shall be a Public Accountant in the active practice of his profession, but no person shall be appointed auditor who is, or any one of whose partner is, a Member of the Council of the College;
- (b) a person who is appointed an Auditor shall: -
 - (i) hold Office for three years and shall be eligible for re-appointment;
 - (ii) receive remuneration as may be determined by the Council;
 - (iii) have the right of access at all reasonable times to the books of account, accounts and vouchers of the College; and
 - (iv) be entitled to require from the Officers of the College such information and explanation as may be of help to his duties.
- (c) acceptance of Office by Auditor shall be deemed to carry with it an undertaking by the Auditor to the Council that every certificate or passing of accounts by him implies that he has satisfied himself that very reasonable means within professional skill that the statement in the certificate are true and accurate and the account certified or passed by him are completely true and accurate;
- (d) an Auditor appointed under Paragraph (a) may resign his appointment by sending his resignation in writing to the Secretary of the Council.

10. STUDENTS OF THE COLLEGE

- (a) Students shall be those receiving regular instructions in the College whether studying for the National Diploma (ND) in Agriculture, Science and Technology, Higher National Diploma (HND), Postgraduate Diploma, Ordinary National Diploma (OND) or other awards;

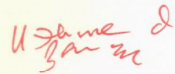
- (b) the Council shall, after consultation with the Academic Board from time to time determine the requirements in addition to academic requirements which must be fulfilled for admission to the College;
- (c) the period of approved Study to qualify a Student to be examined for any Course at the College shall be such as may be determined by the Academic Board;
- (d) the Academic Board may reduce or extend the approved period of study in respect of particular Students for good cause;
- (e) Students and all other persons attending the College for the purpose of instruction shall be subject to the disciplinary control of the College;
- (f) there shall be Students' Organization and the name, constitution, functions, privileges and other matters relating to such organization shall be prescribed by Bye-Law;
- (g)
 - (i) all matters relating to the discipline of Students shall be the responsibility of the Provost who shall have regard to the guidance of the Academic Board;
 - (ii) the Academic Board shall appoint a Committee presided over by the Provost or his representative, to advise and guide the Provost in the exercise of his responsibility for discipline, and
 - (iii) any Student suspended or dismissed by the Provost may appeal to the Council, which shall appoint a suitable body to hear and determine such appeal.

This printed impression has been carefully compared by me with the Bill which has passed the House and found by me to be a true and correctly printed copy of the said Bill



UMAR USMAN HAMIDU LALEH
Clerk to Adamawa State House of Assembly


I assent this 05th day of October 2024



RT. HON. AHMADU UMARU FINTIRI
Governor,
Adamawa State of Nigeria

SHORT TITLE	LONG TITLE	SUMMARY OF CONTENTS	DATE PASSED BY THE HOUSE
Adamawa State College of Agriculture, Science and Technology Ganye (Repeal and Re-enactment) Law, 2024	A Bill for a Law to Repeal College of Agriculture Ganye Law No. 15 of 2016 and Re-enact the Adamawa State College of Agriculture, Science and Technology Ganye and to provide for matters incidental thereto.	The Bill seeks to Repeal the College of Agriculture Ganye Law No. 15 of 2016 and to Re-enact the Adamawa State College of Agriculture, Science and Technology Ganye in the State.	20 th August, 2024

SCHEDULE OF BILL



UMAR USMAN HAMIDU LALEH
Clerk to Adamawa State House of Assembly

PART VI- APPOINTMENTS AND CONDITIONS OF SERVICE

14. Appointment of the Provost and Deputy Provost
15. Appointment of other Members of Staff
16. Conditions of Appointment

PART VII- PROPERTY AND FINANCE

17. Powers of the Council to enter into Contracts, etc.
18. Annual Budget
19. Annual Statement
20. Revenue of the College
21. Donations for Particular Purposes
22. Payments into Banks

PART VIII- MISCELLANEOUS

23. Powers to make Bye-Laws
24. Method of Enactment of Statutes
25. The Statutes and their Scopes
26. First Statutes and their Effects
27. Management Committee
28. Congregation
29. Settlement of Disputes
30. Repeal
31. Savings

SCHEDULES

**ADAMAWA STATE COLLEGE OF AGRICULTURE, SCIENCE AND TECHNOLOGY,
GANYE LAW, 2024**

ARRANGEMENT OF SECTIONS

SECTION

PART I - PRELIMINARIES

1. Short title and Commencement
2. Interpretation

**PART II- ESTABLISHMENT OF THE COLLEGE AND THE COLLEGE
GOVERNING COUNCIL**

3. Establishment and Incorporation of the College
4. Schools and Departments
5. Objectives of the College
6. Functions and Powers of the College
7. Establishment, Constitution and General Functions of the Council
8. Powers of the Governor to Give Directives
9. Secretary to the Council
10. Supplementary Provisions

PART III- ACADEMIC BOARD

11. Establishment and Functions of the Academic Board

**PART IV- ESTABLISHMENT AND FUNCTIONS OF THE FINANCE AND
GENERAL PURPOSES COMMITTEE**

12. Establishment and Functions of the Finance and General Purposes Committee

PART V- PROVOST AND DEPUTY PROVOST

13. Powers of Provost and Deputy Provost